



*Longwick-cum-Ilmer*  
*Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL**  
**PARISH COUNCIL MEETING HELD ON**  
**TUESDAY 17<sup>TH</sup> MARCH 2026 AT 7.30PM AT LONGWICK VILLAGE HALL**

**PRESENT:** Cllr Smith (Chairman), Cllr van Apeldoorn, Cllr Atkinson, Cllr Ayre, Cllr Gummer, Cllr Pennell and Cllr Greengrass.

Buckinghamshire Councillor: Matthew Walsh

15 members of the public present at the start of the meeting

**Public Participation:**

- A representative for the Children's Memorial Garden stated that a new planning application has been submitted following the planning inspectorate refusal of the appeal for non-determination.
- Wickfields Estate: A resident asked for an update on the linking of play areas between Wickfields and the playing field and for clarification on signage which has appeared around the Wickfields Estate. Cllr Walsh provided a brief update.
- A proposal has been submitted to the Parish Council to set up a grassroots football team in the village and the representative introduced themselves.
- A resident reported that the cost for the picnic tables (agenda item 227) have increased from £119.99 to £189.99. This will be discussed later in the meeting.

**214. WELCOME AND APOLOGIES FOR ABSENCE:** Cllr Smith welcomed all to the meeting. Apologies were received and accepted from Cllr Livingston and Buckinghamshire Councillor Gary Hall.

**215. DECLARATIONS OF INTEREST:** No interests were declared.

**216. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD TUESDAY 17<sup>TH</sup> FEBRUARY 2026:** Following a proposal by Cllr Pennell seconded by Cllr Ayre a vote was taken and it was **resolved** by all those present to approve the minutes and the minutes were signed.

**217. UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**

- a. The horsebox has now been removed from the layby.
- b. Following the Police and Crime Commissioner visit Cllr Walsh has asked for an updated speed camera costing.
- c. The deadline for the Local Plan consultation closed yesterday. The key points that the Buckinghamshire Councillors made for Longwick was that the Longwick buffer zone must remain and it must not be consumed into Princes Risborough.
- d. Pot holes, the team are now filling more holes than are being reported. Cllr Walsh has raised concerns about Stockwell Lane and asked for any other areas of concerns to be highlighted as Cllr Walsh has a meeting with the Local Area Technician next week. Cllr Smith will do a walkaround with Cllr Walsh.
- e. There is no update on the bus service but it has been chased.
- f. A Councillor asked for an update on the weight limit restrictions on Poppy Road and Chestnut Way. This is still being explored by the weights team and Cllr Hall is dealing with this.  
Cllr Walsh left the meeting at 7.49pm

**218. TO CONSIDER ACTIONS FROM PREVIOUS MEETING:**

- a. Linking of Longwick Playing Field and Wickfield Play Area (83c): Clerk has made enquiries with the management company and they raised the following questions:
  - \* Would this require planning
  - \* Would the S106 agreement permit this?Clerk contacted Bucks Cllrs and they offered to make enquiries with regards to the s106 agreement but planning would need an official enquiry. Awaiting response from Cllr Walsh. **Action: Cllr Walsh**
- b. Policies: General and Sexual Harassment and check GDPR: Will be considered later in the meeting.
- c. Legal matters (188): Clerk is progressing. **Action: Clerk**
- d. Liaise with playground contractor to schedule works following RoSPA (199): Unfortunately, due to an error in calculations this will need to be reconsidered later in the meeting and is on the agenda.
- e. Toucan crossing comment (202): Clerk has submitted
- f. Submit TP1 form to solicitor for Owlswick Village Green (203): Has been signed and submitted.
- g. Liaise with contractor regarding 2026-2027 grass cutting (204): Arranged, cutting will commence mid-March.

- h. Traffic calming proposals (206): Cllr Smith has submitted.
- i. Speed surveys – delay based on traffic calming proposal (207): Clerk has informed Buckinghamshire Council.
- j. Updated quotes required for LCI/5/2 & BCS/6/1 & feedback from ROW (210): Quotes will be considered later in the meeting.
- k. Liaise with parents group looking to establish an under 5 and under 8 football team (212b): Will be discussed later in the meeting.

**219. PLANNING - TO CONSIDER AND APPROVE COMMENTS:**

PL/26/00071/VRC: Rest Awhile, Owlswick, Buckinghamshire: No objection, submitted under delegated authority.

APP/K0425/X/26/3378077: Ilmer Meadow Ilmer Lane Ilmer: No further comment to add to original no objection.

Change of status:

PL/25/3290/VRC: Orchard View Farm, Stockwell Lane: Conditional permission

PL/26/00375/KA: Old Thatch Meadle Village Road Meadle: TPO shall not be made

APP/K0425/W/25/3374665: Saddleback Barn Lower Icknield Way: Appeal dismissed & costs refused

21/08190/OUT: Land At Home Farm Thame Road Longwick: Conditional permission

PL/25/6438/FA: 3 Walnut Crescent Longwick: Refuse Permission

**220. TO CONSIDER AND APPROVE THE ASSET REGISTER FOR 2026-2027:** Following a proposal by Cllr Gummer seconded by Cllr Greengrass all Councillors were in favour and it was **resolved** to approve the asset register.

**221. TO CONSIDER AND APPROVE INSURANCE FOR 2026-2027:** Following a proposal by Cllr Pennell seconded by Cllr Ayre all Councillors were in favour and it was **resolved** to insure with Clear Council for 26/27 at a total cost of £1035.28

**222. PAYMENTS FOR APPROVAL MARCH 2026:**

Payee	Net	VAT	Gross	Comment
Tracey Martin	£60.99		£60.99	Clerk Salary - Diff between S/O
HMRC	£111.20		£111.20	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin Emptying
Starboard Systems	£444.00	£88.80	£532.80	Scribe Annual Subscription
Zemplar Account	£415.71		£415.71	Reinstate Balance
BMKALC	£110.00		£110.00	Training
BMKALC	£110.00		£110.00	Training (duplicate booking)
Clear Council	£1035.28		£1035.28	Insurance 26-27
Keith Smith	£200.00		£200.00	Chairmans Allowance
Keith Smith	£9.33		£9.33	Lock for football goals
Caloo	£46,577.00	£9,315.40	£55,892.40	Playground Installation (will be reimbursed by Buckinghamshire Council s.106) payment release subject to inspection of playground

Following a proposal by Cllr Atkinson seconded by Cllr Smith it was **resolved** by all those present to approve the payments.

**Zempler Card Payments:**

GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
Amazon	£7.77	£1.56	£9.33	Chain and padlock
Amazon	£79.24	£16.66	£95.90	Litter pickers

**Directs Debits, Standing orders:**

Tracey Martin	£700.00		£700.00	S/O Clerk Salary
Tracey Martin	£26.00		£26.00	Home Allowance
EDF	£44.47	£3.53	£48.00	Electricity
Nest	£48.26		£48.26	Pension Contribution
Lloyds	£4.25		£4.25	Monthly bank charge

- 223. PLAYGROUND QUOTE FOLLOWING ROSPA. TO REVISIT THE DECISION TAKEN UNDER 199 DUE TO AN ERROR IN THE TOTAL COSTS:** Following a proposal by Smith seconded by Cllr Gummer all Councillors were in favour and it was **resolved** to approve the quote from Reid's Playground Maintenance at a cost of £3,840 plus VAT. It was agreed that the play cone climber net will be monitored.
- 224. TO CONSIDER YOUTH FOOTBALL PROPOSAL AND ASSOCIATED COSTS:** Discussions were had on the proposal which had been submitted. It was highlighted that the Parish Council cannot make decisions that relate to the Village Hall but discussions have been had with them and they were positive about the initiative. Councillors were in favour in principle of the following:
- Allocating space in the garage for storage of equipment.
  - There would be no charge for the use of the playing field.
  - The moveable goals recently purchased could be made available to the group.
- All were in favour that this would be a great benefit for the community.
- 225. POLICIES TO BE CONSIDERED AND APPROVED:**
- GENERAL AND SEXUAL HARASSMENT POLICY**
  - DISCIPLINARY POLICY**
  - GRIEVANCE POLICY**
  - DATA PROTECTION POLICY**
  - FREEDOM OF INFORMATION POLICY**
  - Following a proposal by Cllr Gummer seconded by Cllr Greengrass it was **resolved** to adopt the above policies.
- 226. TO CONSIDER WORKS AND QUOTE FOR EXTENDING THE "ALL WEATHER PATH" TO INCLUDE LCI/5/2 AND BCS/6/1, INCREASING THE WIDTH BY APPROX. 16" OF BOTH SECTIONS. BY SCRAPING AWAY ALL OVERGROWTH:** Following a proposal by Cllr van Apeldoorn seconded by Cllr Ayre it was **resolved** to approve the quote from PA Spittles at a total cost of £18,172.00 plus VAT. All access will be from the Longwick end.
- 227. TO CONSIDER PURCHASE OF SIX PICNIC TABLES FOR PARISH USE:** Following a proposal by Cllr Pennell seconded by Cllr Ayre it was **resolved** to approve the purchase of six tables at a total cost of £1139.94 + VAT. The Clerk will purchase these directly and they will be stored in the garage. It was also **resolved** that an additional £1139.84 will be transferred to the Zempler account.
- 228. TO CONSIDER AND APPROVE THE SIGNING OF THE DEVOLVED SERVICES AGREEMENT FOR 2026-2027:** Following a proposal by Cllr van Apeldoorn seconded by Cllr Ayre it was **resolved** to sign the agreement with the Parish Council receiving £3104.89.
- 229. TO NOTE THE CLERKS DELEGATED DECISION TO APPROVE ADDITIONAL EXPENDITURE AT THE PLAYGROUND:**
- Due to cables being located under the roundabout the contractor had to lay additional stones in order to raise it slightly whilst still making it accessible, the incurred an additional cost was £400.
  - A post installation report for the playground is required and this was approved at a cost of £565 + VAT.
  - Following a proposal by Cllr Smith Pennell seconded by Cllr Pennell it was **resolved** to approve the additional costs.
- 230. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND/OR ISSUED BY THE PARISH COUNCIL:** None received.
- 231. TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:**
- A productive meeting took place between the Parish Council and the Village Hall. The survey results were discussed with them which included exercise classes, pop up coffee shop etc. The issues that the Village Hall face are storage of equipment and a long term committed booking which takes up the majority of the hall space Monday – Friday. Another meeting will be scheduled.
- 232. TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING:** The next meeting will take place on Tuesday 21st April 2026 with the Annual Meeting of the Parish starting at 7pm followed by the Parish Council meeting at 7.30pm at Longwick Village Hall.

There being no further business the meeting closed at 8.52pm

Chair..... Date.....